

S & J Builders

Employment Application

Programs, services, and employment are equally available to everyone. Please inform the Human Resources Department if you require reasonable accommodation for the application or interview.

Applicant Data: Date: Position Applied For:

How were you referred to us: _____

Full Name: _____

Address: _____ City: _____ State: _____ Zip: _____

Telephone: (____) _____ - _____ Mobile/Pager/Other: (____) _____ - _____ E-Mail: _____

Note: If you are under 18 years of age and we require a work permit, can you furnish one? Yes: No:

If No, please explain: _____

Have you ever worked for S&J Builders: Yes: No: If yes, When? _____

Are you a citizen of the United States: Yes: No: If No, may you legally work in the US? Yes: No:

Type of employment Desired: Full Time: Part Time: Temporary: Seasonal: On-Call Emergencies:

Have you ever pleaded "Guilty - "No Contest" - Or have been convicted of a crime: Yes: No:

If Yes please give dates and details: _____

Note: Answering "Yes" to the above question does not constitute an automatic rejection for employment. Date of the offence, seriousness and nature of the violation, rehabilitation and the position applied for will be considered.

Driver License Number: _____ Type of License: _____ State: _____

SUMMARIZE YOUR SPECIAL SKILLS AND QUALIFICATIONS

PREVIOUS EMPLOYMENT (Begin with the most recent Position)

Dates of Employment: From: ____ / ____ / ____ To: ____ / ____ / ____ Position: _____

Firm: _____ Address: _____

Telephone: _____ Supervisor: _____ Title: _____

Your Responsibilities: _____

Starting Salary: _____ Title: _____

Ending Salary: _____ Title: _____

May we contact this employer for a reference? Yes: No:

Dates of Employment: From: ____ / ____ / ____ To: ____ / ____ / ____ Position: _____

Firm: _____ Address: _____

Telephone: _____ Supervisor: _____ Title: _____

Your Responsibilities: _____

Starting Salary: _____ Title: _____

Ending Salary: _____ Title: _____

May we contact this employer for a reference? Yes: No:

Dates of Employment: From: ____ / ____ / ____ To: ____ / ____ / ____ Position: _____

Firm: _____ Address: _____

Telephone: _____ Supervisor: _____ Title: _____

Your Responsibilities: _____

Starting Salary: _____ Title: _____

Ending Salary: _____ Title: _____

May we contact this employer for a reference? Yes: No:

I certify that my answers are true and complete to the best of my knowledge. I authorize you to make such investigations and inquires of my personal employment, educational, financial and other related matters as may be necessary for an employment decision. I hereby release employers, schools or individuals from all liability when responding to inquires in connection with my application.

In the event I am employed, I understand that false or misleading information given in my application or interview(s) may result in discharge.

Signature of Applicant: _____ Date: _____